

**ANNUAL REPORTS
OF THE TOWN OFFICERS**

**BROOKFIELD
NEW HAMPSHIRE
2001**



**For the fiscal year ending December 31, 2001
Vital Statistics for 2001**

2001 Annual Report Dedication

The events of September 11, 2001 will be forever etched into all our memories.

The many acts of heroism, commitment and bravery of those called to duty on that September morning will remain with us always. If ever we forget the names of those who perished, let us never forget the undaunted courage, spirit and love that was so beautifully manifested. Out of the ashes they have given us faith, hope and unity.

This Town Report is dedicated to those who serve our community in the capacity of Law Enforcement, Fire Protection and Rescue Service as well as those serving in the Armed Forces. We salute these men and women who stand ready to serve in our hour of need.

God Bless America

**Annual Reports
of
The Town Officers**

**Brookfield
Carroll County
New Hampshire
2001**

For the fiscal year ending December 31, 2001

Vital Statistics for 2001

Emergency Telephone Number

911

Fire
Police
Ambulance

Table of Contents

List of Town Officials	1
Results of 2000 Town Warrant	4
Town Warrant	5
Operating Budget	9
Town Budget	10
Treasurer's Report	13
Town Clerk's Report	21
Tax Collector's Report	22
Auditor's Report	26
Report of the Animal Control Officer	26
Report of the Archivist	27
Report of the Cemetery Trustees	28
Report of the Codes Enforcement Officer	28
Report of the Conservation Commission	29
Report of the Emergency Management Director	29
Report of the (Wakefield) Fire/Ambulance Department	30
Report of the Forest Fire Warden	32
Report of the Planning Board	33
Report of the (Wakefield) Police Department	33
Report of the Selectmen	24
Report of the Trustees of the Trust Fund	35
Report of the Zoning Board of Adjustment	34
Tax Rate	23
Vital Statistics	38

List of Town Officials

Selectmen

William G. Nelson, Sr. Chr.
Term Expires 2002

James R. Martin
Term Expires 2003

Robert Heinlein
Term Expires 2004

Administrative Assistant

Zina Cerrone

Treasurer

Daniel O'Neill, *Term Expires 2004*

Town Clerk

Virginia McGinley, *Term Expires 2004*

Tax Assessor

Janet Williamson

Tax Collector

Diana Peckham, *Term Expires 2004*

Road Agent

Edwin Moody

Animal Control Officer

Henry Blanton

Health Officer

Dr. William Marsh

Police Chief

Timothy Merrill

Fire Chief

Todd Nason

Emergency Management Director

Bradford N. Williamson

Forest Fire Wardens

Douglas Vanderpool, Warden Bradford Williamson, Deputy
Ed Coolbroth, Deputy Helen Baker, Deputy Jack Baker, Deputy

Auditors

Claire Donahue, *Term Expires 2002*

Pamela Frazier, *Term Expires 2002*

Moderator

Richard Peckham, *Term Expires 2002*

Supervisors of the Checklist

Gloria Duffy
Term Expires 2002

Jean Albro
Term Expires 2004

Adeline Russo
Term Expires 2006

Ballot Clerks

Earline Leonard Elizabeth Tozier John Pike Harlan Tozier
Ann Pinkham Elizabeth Heinlein, Alt.

Trustees of Trust Funds

Christopher C. Pinkham
Term Expires 2002

Martha A. Pike, Chr.
Term Expires 2002

Bernard Cerrone
Term Expires 2003

Planning Board

Ronald Murray	Term Expires 2002
Richard Peckham	Term Expires 2002
Leonard Chase	Term Expires 2003
Frank Frazier, Chairperson	Term Expires 2003
Anne Martin	Term Expires 2004
William Nelson, Selectmen's Rep.	
Mary English, Alternate; Walter Tierney, Alternate	

Zoning Board of Adjustment

Fred Perry, Chairperson	Appointment Expires 2002
James Martin, Vice-chair	Appointment Expires 2003
Daniel O'Neill	Appointment Expires 2003
Jay Badger, Alternate; Sam Elliot, Alternate; Christopher Pinkham, Alternate	

Conservation Commission

Charlotte Colman	Appointment Expires 2002
Pamela Frazier	Appointment Expires 2002
Douglas Vanderpool	Appointment Expires 2002
Robert Vachon	Appointment Expires 2003
Ronald Murray, Chairperson	Appointment Expires 2003
Warren Brodrick	Appointment Expires 2004
Christopher Pinkham	Appointment Expires 2004
Robert Heinlein, Selectmen's Rep.	
Charles Buckland, Alternate; James Whittemore, Alternate	

Cemetery Trustees

Harriet Wilson	Term Expires 2002
Frank Frazier, Chairperson	Term Expires 2003
Jim Whittemore	Term Expires 2004

Secretaries

Selectmen	Zina Cerrone
Planning Board	Adeline Russo
Zoning Board of Adjustment	Zina Cerrone

Selectmen's Hours

Tuesday 6:30 P.M. to 8:30 P.M. alternate weeks
Town Office Building
522-3688

Town Clerk's Hours

Monday 1:00 P.M. to 8:00 P.M.
Town Office Building
522-3688 or 522-3231 (H)

Tax Collector's Hours

Second and Fourth Friday 9:00 A.M. to 2:00 P.M.
Town Office Building
522-3688 or 522-6551 (H)

Assessor's Hours

Monday 2:00 P.M. to 5:00 P.M.
Town Office Building
522-3688

Planning Board's Hours

Second Monday of each month
7:30 P.M. to 9:30 P.M.
Town Office Building
522-3688

Conservation Commission's Hours

First Wednesday of each month
7:30 P.M.
Town Office Building
522-3688

Town Meeting March 13, 2001

Warrant Articles - Results

<u>Art. No.</u>	<u>Results</u>
1	Incoming officials as voted on ballot
2	By ballot: 101 Yes - 22 No
3	By ballot: 110 Yes - 14 No
4	By ballot: 110 Yes - 14 No
5	By ballot: 103 Yes - 11 No
6	By ballot: 82 Yes - 36 No
7	By paper yes or no vote: 50 Yes - 1 No
8	Voted as read
9	Voted as read
10	Was tabled
11	Voted as read
12	Voted as read
13	Voted as read
14	Voted as read
15	Voted as read
16	Voted as read
17	Amended to read: To see if the town will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) to be put into an expendable trust fund and designate the selectmen to expend. The amended article was voted on as amended: 31 Yes - 13 No
18	Voted as read
19	Voted as read
20	Amended to read: To see if the town will vote to raise and appropriate the sum of seven thousand two hundred dollars (\$7,200) for the resurfacing of the area in front of the Town House and the Town Office Building with other than asphalt or concrete, not to exceed \$7,200 and authorize the withdrawal from the Building Maintenance Fund (expendable trust). The amended article was voted on as amended.
21	Voted as read

Town Warrant

State of New Hampshire

To the inhabitants of the Town of Brookfield in the County of Carroll in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town House in said Brookfield on Tuesday the twelfth of March, next, to act upon the following articles 1 through 6 by official ballot. The polls will be open from 1:00 p.m. to 6:00 p.m.

And you are hereby further notified to meet at the Town House in said Brookfield on the same day, beginning at 7:00 p.m., to act upon the following articles 7 to 21.

1. To choose all necessary Town Officers for the coming year. (By Ballot)
2. Are you in favor of the adoption of Amendment No.1 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amendment to Article III E changing it to read "Persons who conduct home occupations shall be allowed one signboard no greater than six square feet to advertise activities conducted on the premises. The sign may be two sided." and to clarify that a sign may be "lighted on both sides"? This is a change from: "The sign may display the 12 square feet on both sides." Recommended by the Planning Board. (By Ballot)
3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amendment to Article IV revising it to have two sections, one regarding Non-Conforming Lots and one regarding Non-Conforming Use? This change clarifies existing ambiguous wording. Recommended by the Planning Board. (By Ballot)
4. Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amendments to Article VII.C and Article VIII to move the Definitions from Article VII.C and combine them in alphabetical order with the existing definitions in Article VIII? This places all Zoning definitions in one section. Recommended by the Planning Board. (By Ballot)

5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amendment to Article VII adding a new section D. 5 which specifies that the cost of an Environmental Assessment, if required, be born by the applicant; adding a new section E.3 which specifies that a facility owner must notify the Brookfield Tax Assessor when additional antennas are added to the facility; adding to section G.4.C to further clarify requirements for fencing and gating around the facility; and to make several additional changes to Article VII to clarify wording in several sections? Recommended by the Planning Board. (By Ballot)
6. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows: Amendment to Article VIII to revise the definition of Lot to read “a parcel of land delineated by a deed, which deed is recorded at the County Registry of Deeds”; to add the definition of Non-Conforming Lot to read “: a lot established in a deed recorded prior to the adoption on March 5, 1974, of the amendment to the zoning ordinance requiring a minimum lot size of 87120 square feet (two acres), which lot does not meet the current minimum size or other requirements of the zoning ordinance”; and to add the definition of Non-Conforming Use to read “a use of land or buildings in use prior to the adoption on March 14, 1961 of the zoning ordinance restricting use to single family residence or agricultural (except for the Moose Mountain Ski Area, which is designated the Recreational Zone) which use does not comply with the current use restrictions”? Recommended by the Planning Board. (By Ballot)
7. To see if the town will authorize the selectmen to borrow money in anticipation of the 2002 Taxes. The Selectmen recommend this Article. (Majority vote required)
8. To see if the Town will raise and appropriate the sum of twenty thousand dollars (\$20,000) to be added to the Road & Bridge Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)
9. To see if the Town will vote to raise and appropriate the sum of five thousand dollars (\$5,000) to be added to the Town Buildings Maintenance Fund (Expendable Trust). The Selectmen recommend this appropriation. (Majority vote required)
10. To see if the Town will vote to establish a Property Reevaluation Capital Reserve Fund, to raise and appropriate the sum of fifteen thousand dollars (\$15,000) to be added to such fund and to designate the Selectmen as the agents to expend. The Selectmen recommend this Article. (Majority vote required)

11. To see if the Town will vote to raise and appropriate the sum of ten thousand dollars (\$10,000) to be added to the Landfill Closure Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)
12. To see if the Town will vote to raise and appropriate the sum of three thousand dollars (\$3,000) to be placed in the Road Equipment Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority vote required)
13. To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1,000) to be added to the expendable general trust fund known as the Records Preservation Fund (Expendable Trust). The Selectmen recommend this appropriation. (Majority vote required)
14. To see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500) to be added to the expendable general trust fund known as the Scholastic Recognition Award Fund. The Selectmen recommend this appropriation. (Majority vote required)
15. To see if the Town will vote to repeal the Town Health Ordinance passed in 1978, which Ordinance has been largely superseded by State Regulations. (Majority vote required)
16. To see if the Town will vote to reclassify from Class VI to Class V, approximately 250 feet of the easterly end of Robinson Road from the current end of the Class V portion to the tree line. (Majority vote required.)
17. To see if the Town will vote to raise and appropriate the sum of twenty-two thousand five hundred dollars (\$22,500) for the purpose of repairing the foundation and plaster in the Town House, which funds shall only be expended if a grant is received in the amount of ten thousand dollars (\$10,000) or more. Any grant received shall be used to reduce the Town's expenditure of the appropriated funds. The Selectmen recommend this appropriation. (Majority vote required.)
18. (BY PETITION) To see if the Town will vote to raise and appropriate the sum of not more than one hundred thousand dollars (\$100,000) for the purpose of purchasing the parcel of land known as the Moose Mountain Ski Area (Map 30 Lot 2), and to authorize the issuance of that amount in bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) subject to the conditions herein. Further, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine a term and rate of interest thereon and to take any other action

relative thereto. Further, to authorize the Board of Selectmen to seek directly or through the Moose Mountains Regional Greenways grants and donations comprising the balance of the purchase price. Further, the Board of Selectmen's authority to raise and appropriate this sum of up to \$100,000 for this purpose is contingent upon: 1) Securing financing for the balance of the purchase price at no additional cost to the Town; 2) Securing satisfactory arrangements for the mitigation of any environmental or other hazards present on the property at no cost to the Town; 3) Designation of an appropriate nonprofit corporation to hold a conservation easement guaranteeing public recreational access and protection of natural resources in perpetuity on the property and the Town to hold title by warranty deed. The Board of Selectmen shall have a period of five years from the date of passage of this warrant article to complete the transaction. Unless completed prior to the expiration of the five year period, the authority created by this warrant article shall expire. The Board of Selectmen are specifically authorized and directed not to proceed with the issuance of the bond unless the above conditions are satisfied. The Selectmen recommend this appropriation. (2/3 vote required)

19. (BY PETITION) To see if the Town will vote to raise and appropriate the sum of one hundred thousand dollars (\$100,000) for the purpose of improving Brookfield roads over and above routine maintenance. The Selectmen do not recommend this appropriation. (Majority vote required)
20. To see if the Town will vote to raise and appropriate the sum of two thousand five hundred dollars (\$2,500) for the expendable general fund known as the Mutual Aid Fund. The Selectmen recommend this appropriation. (Majority vote required)
21. To see if the Town will vote to raise and appropriate the sum of four hundred fifty-five thousand four hundred fifty dollars (\$455,450) which represents the Operating Budget. Said sum does not include special or individual Articles addressed. (Majority vote required)

2002 Operating Budget

(Warrant Articles NOT Included)

General Government -	Executive	\$15,000
	Election, Reg. & Vital Statistics	11,000
	Financial Administration	24,500
	Revaluation of Property	2,500
	Legal Expense	10,000
	Personnel Administration	3,400
	Planning & Zoning	5,050
	Building	11,000
	Cemeteries	250
	Insurance	10,000
	Advertising & Regional Associations	100
	Contingency Fund	2,000
	Archival	500
Public Safety -	Police	52,396
	Fire/Ambulance	30,841
	Public Safety Building	7,340
	Forestry Inspections	1,500
	Building Inspection	2,500
	Emergency Management	750
	Forestry	2,750
	Dry Hydrants	1,500
Highways and Streets -	Highways & streets	115,000
	Street Lighting	130
Sanitation -	Hazardous Waste Collection	250
	Solid Waste Disposal	100,153
	Sewage Collection / Disposal	2,500
Health -	Pest Control	700
	Health Agencies / Hospitals/ Sp. Prog.	2,273
Welfare -	Administrative & Direct Assistance	3,000
	Vendor Payments	4,500
Culture / Recreation -	Library	6,600
	Cultural	50
	Recreation	250
Conservation -	Administration	517
Debt Service -	Principal	20,000
	Interest	<u>4,650</u>
TOTAL		\$455,450

Town Budget - 2002

(Warrant Articles Included)

<u>Account</u>	<u>Purpose</u>	<u>2001 Approp.</u>	<u>2001 Actual</u>	<u>2002 Art.</u>	<u>2002 Proposed</u>
General Government					
4130-4139	Executive	17,215	11,495		15,000
4140-4149	Election, reg & vital	8,000	8,172		11,000
4150-4151	Financial Admin	21,000	23,353		24,500
4152	Revaluation of Prop.	2,000	0		2,500
4153	Legal Expense	10,000	2,523		10,000
4155-4159	Personnel Admin	8,000	3,025		3,400
4191-4193	Planning & Zoning	5,091	2,428		5,050
4194	Buildings	8,000	18,404		11,000
4195	Cemeteries	750	120		250
4196	Insurance	8,800	8,427		10,000
4197	Adv. & Reg Assoc	500	35		100
4199	Other				
	Contingency Fund	2,000	0		2,000
	Archival Operating	1,400	1,171		500
	Archival Town Rec. Bk II	4,000	4,000		
	Scholastic		0		0
Public Safety					
4210-4214	Police	59,000	35,271		52,396
4220-4229	Fire	46,800	37,721		30,841
4230.1	Public Safety Building	139,000	135,502		3,990
4230.2	PSB - Utilities	5,300	3,329		3,350
4225	Forester Inspections	1,000	0		1,500
4240-4249	Building Inspections	1,700	1,550		2,500
4290.1	Emergency Mgmt	750	60		750
4290.2	Forest Fire Control		761		
4299.1	Other Public Safety	3,000	1,314		2,750
4299.2	Emergency Grant		449		
4299.3	Dry Hydrants	2,389	2,158		1,500
Highways & Streets					
4312	Highways & Streets	95,000	93,446		115,000
4316-4319	Street Lighting & other	150	108		130
Sanitation					
	Haz-Mat	233	233		250
4324	Solid Waste Disp	66,000	66,353		100,153
4326-4329	Sewage col./disposal	2,500	2,500		2,500

<u>Account</u>	<u>Purpose</u>	<u>2001 Approp.</u>	<u>2001 Actual</u>	<u>Art.</u>	<u>2002 Proposed</u>
	Health				
4414	Pest Control	600	666		700
4415-4419	Health Agencies/Hospitals				
	Carroll County Mental	1,200	1,200		358
	Huggins Hospital	500	500		500
	VNA-Hospice	1,534	1,534		500
	Meals on Wheels	450	450		675
	Red Cross	218	218		240
	Welfare				
4441-4442	Admin & Direct Assist				
	Tri County Cap	1,250	1,250		1,500
4445-4449	Vendor Payments & Oth	2,000	4,623		4,500
	Tri-County Cap-Sr Meals	1,500	1,500		1,500
	Culture & Recreation				
4520-4529	Parks & Recreation				250
	Wakefield Arts Council				50
	Kingswood Youth Center	250	250		0
4550-4559	Library	6,300	6,300		6,600
4583	Patriotic Purposes	100	0		0
	Town History		10		0
	Conservation				
4611-4612	Admin & Purch Nat. Rscr	515	280		517
	Debt Service				
4711	Principal		0		20,000
4712	Interest		0		4,650
	Capital Outlay				
4901	Land Imprv.Parking	7,200	1,566		
4903	Buildings		0	17	22,500
	Moose Mtn. Area		0	18	100,000
	Road Fund			19	100,000
	Operating Transfers Out				
4915	Capital Reserve Fund				
	Road & Bridge Repair	30,000	30,000	8	20,000
	Landfill Closure	10,000	10,000	11	10,000
	Road Equipment			12	3,000
	Park & Rec. (special)		325		
4916	Expendable Trust Fund				
	Records Preservation	1,500	1,500	13	1,000
	Scholastic	500	500	14	500
	Mutual Aid			20	2,500

<u>Account</u>	<u>Purpose</u>	<u>2001 Approp.</u>	<u>2001 Actual</u>	<u>Art.</u>	<u>2002 Proposed</u>
	Property Re-Evals			10	15,000
	Building maint. Fund			9	5,000
	Total Appropriations	585,195	526,579		734,950
	County		37,283		
	School		584,821		

<u>Account</u>	<u>Source of Revenue</u>	<u>2001 Estimate</u>	<u>2001 Actual</u>	<u>Art. #</u>	<u>2002 Estimate</u>
	Taxes				
3185	Yield Taxes	7,000	13,320		8,000
3187	Excavation Taxes		95		95
3189	Other Taxes		655		
3190	Interest & Penalties	13,000	17,116		5,000
	Licenses, Permits, Fees				
3220	Motor Vehicle Permits	65,000	97,217		77,500
3230	Building Permits	2,500	7,380		5,000
3290	Other Lisc. & Permits	1,500	1,439		1,400
	From State				
3351	Shared Revenue	2,600	2,606		2,500
3352	Rooms & Meals Tax Dist	11,000	18,354		10,000
3353	Highway Block Grant	20,326	20,326		20,956
3359	Other		40		
	Misc. Revenue				
3501	Sale of Municipal Prop.		673		0
3502	Interest on Investments	2,500	15,437		7,000
3503-3509	Other - (Fines 3504)		327		
	L Chip Grant			17	10,000
				18	100,000
	Interfund Op Trans In				
3916	Trust & Agency Funds				
	Building Maint. Fund	7,200	9,557		
	Records Preservation	4,000	0		
3934	Other Financial Sources	100,000	100,000		
	Voted from Fund Bal.	39,000	39,000		
	Used fund bal. offset rate		90,500		
Total Revenues		275,626	434,034		247,451
Total Appropriation		585,195	526,579		734,950
Total Revenues		275,626	434,034		247,451
Amount Raised by Taxes		309,569	92,545		487,499
Total Appropriations		585,195	526,579		734,950

Treasurer's Report

January 1, 2001 to December 31, 2001

During 2001, the Town bought property and yield taxes in the amount of \$26,040.96. This amount is not included in the following reports as either revenues or expenditures. Any portions of those liens that have been redeemed is reflected in the reports.

Once again the Town did not need to borrow any money in anticipation of taxes. This continues to be a great saving to the Town in interest payments and to me and the Selectmen in the form of paperwork.

As approved at last year's Town Meeting, the town did borrow \$100,000 for payment for Brookfield's portion of the Wakefield Public Safety Building.

Reminder: there will be a \$25.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash or by certified check or money order.

The following reports are true summaries taken from the books of the Treasurer for the period January 1, 2001 through December 31, 2001 and are complete to the best of my knowledge and belief.

Respectfully submitted,

Daniel R. O'Neill

Treasurer

CASH BOOK ACCOUNTS

Bank of New Hampshire (general checking)

Balance - January 1, 2001	\$469,389.30
Deposits	\$1,204,209.99
Checks Voided (from prior years)	\$0.00
Interest Earned	\$15,436.95
Expense refunds	\$980.66
Paid by Selectmen's Orders	(\$1,169,559.38)
Balance - December 31, 2001	\$520,457.52

Town Clerk's Petty Cash

\$75.00

DETAILED REPORT OF REVENUES

January 1, 2001 through December 31, 2001

Revenue from taxes

3100.3	Overpayment Refunds	(\$18.59)
3110.1	Property Taxes	868,008.97
3115	Lien Redemptions	45,742.37
3185.1	Yield Taxes - Current Year	13,312.89
3189.1	Activity Tax	655.25

3189.3	Excavation Tax	95.00	
	<u>Total from Taxes</u>		<u>\$927,795.89</u>
Penalties and Interest			
3190	Penalties & Interest	17,116.00	
	<u>Total from penalties & interest</u>		<u>\$17,116.00</u>
Revenue from fees and permits			
3220	Motor Vehicle Permits	97,216.50	
3230	Building permits	7,379.80	
3290.1	Dog Licenses & penalties	850.50	
3290.2	Dog License Fines	56.50	
3290.3	Marriage Licenses	69.00	
3290.5	Land Fill Permits	158.00	
3290.6	Vital Stats	52.00	
3290.7	UCC's	230.34	
3290.9	Other	23.00	
	<u>Total from fees and permits</u>		<u>\$106,035.64</u>
Revenue from other governments			
3351	NH Shared Revenue Block Grant	2,606.00	
3352	Rooms & Meals Tax Dist	18,354.25	
3353	Highway Block Grant	20,326.20	
3359	Other State Grant & Reimburmnt	39.80	
	<u>Total from other governments</u>		<u>\$41,326.25</u>
Revenue from other sources			
3501.1	Sale of Town Owned Property	673.35	
3502	Interest on Investments	15,436.95	
3508.2	Contributions from non-public sources	326.85	
	<u>Total from other sources</u>		<u>\$16,437.15</u>
Interfund transfers in			
3916.3	Building Maintenance Fund	9,556.58	
	<u>Total from interfund transfer</u>		<u>\$9,556.58</u>
3934	Long Term Notes & Bonds	100,000.00	
	<u>Total Long Term Notes & Bonds</u>		<u>\$100,000.00</u>
<u>Grand Total of Revenues</u>			<u>\$1,218,267.51</u>

DETAILED REPORT OF EXPENDITURES

January 1, 2001 through December 31, 2001

4130 EXECUTIVE

4130.130 Selectmen's Office - Salary & Expenses

Robert Heinlein	1,500.00
James Martin	1,500.00
William Nelson, Sr.	2,000.00
Robert Russo	500.00
Salary donated to Scholar Fund	500.00

4130.131 Secretary - Salary

Zina Cerrone	1,173.33
Adeline H Russo	152.50

4130.1 Selectmen's Expenses

1,421.39

4130.3 Moderator & Town Meeting Expenses

Queen's Bay Pub - annual report & ballots	790.00
---	--------

4130.9 Other Executive

1,957.84

Total Executive

\$11,495.06

4140 Election, Registration & Vital Statistics

4140.131 Town Clerk - Salary

Virginia McGinley, Town Clerk	2,000.00
Diana Peckham	574.00
Municipal Agent Fees	3,759.50

4140.1 Town Clerk Functions

IDS, dog tags	67.31
Annual Dues & Meeting	489.00
Reference Materials	213.42
Supplies	248.65

4140.2 Voter Registration

Salmon Press	216.00
--------------	--------

4140.3 Election Administration

Jean Albro	106.86
Zina Cerrone	3.86
Gloria Duffy	92.71
Earline Leonard	38.63
Virginia McGinley	47.64
Richard Peckham	47.64
Amanda Pierce	3.86
Adeline Russo	110.72
Salmon Press LLC	94.50
Elizabeth Tozier	38.63
Harlan Tozier	10.30
Douglas Vanderpool	7.73

Total Election & Registration

\$8,171.86

4150 Financial Administration

4150.11	Treasury - Salary		
	Bernard Cerrone - trustee	100.00	
	Daniel R. O'Neill - treasurer	2,000.00	
	Martha Pike - trustee	263.00	
	Christopher Pinkham - trustee	100.00	
	Staples	221.22	
4150.111	Tax Collector - Salary		
	Diana Peckham	10,287.10	
4150.112	Tax Assessor - Salary		
	Janet Williamson	2,667.50	
4150.1	Accounting & Financial Reporting		
	Intuit - Forms	89.98	
	Virginia McGinley - supplies	170.64	
	Postage - Daniel R. O'Neill	296.63	
	Postage, supplies - Diana Peckham	1,072.64	
4150.2	Auditing		
	Jean E Albro	150.00	
	Pamela Frazier	150.00	
4150.3	Assessing		
	Best Buy	199.99	
	Carroll County Registry of Deeds	3.00	
	Cartographics Associates, Inc	847.00	
	NH Assoc. Assessing Officials	20.00	
	Nyberg, Purvis & Assoc.	780.00	
	Sanbornville Post Office	34.00	
	Staples	102.73	
	Treasury, State NH, maint. - software	500.00	
	Waste, Inc.	101.25	
	Supplies, Postage - Janet Williamson	144.65	
4150.4	Tax Collection		
	Carroll Cty Reg of Deeds	156.34	
	Cartographic Associates, Inc	2,399.70	
	Crown Plaza	334.00	
	NH Tax Col. Assoc. - dues	50.00	
	Salmon Press, LLC	36.00	
	Staples	75.78	
	<u>Total Financial Administration</u>		<u>\$23,353.15</u>
4153	Legal Expenses		
4153.1	Legal - Selectmen	2,193.60	
4153.2	Legal - Planning Board	36.00	
4153.3	Legal - Zoning	27.00	
4153.4	Legal - Zoning Enforcement	266.10	
	<u>Total Legal Expenses</u>		<u>2,522.70</u>

4155	Personnel Administration		
	Compensation Funds of NH	528.92	
4155.2	Town Match of FICA Tax	2,496.10	
	<u>Total Personnel Administration</u>		<u>\$3,025.02</u>
4191	Planning & Zoning		
4191.1	Planning & Development Contr.		
4191.110	Salary		
	Zina Cerrone	59.20	
	Adeline H Russo	1,313.59	
	Reimbursement	(173.00)	
	Lakes Region Planning Comm	591.00	
	Salmon Press, LLC	216.00	
	Sanbornville Post Office - box	32.00	
	<u>Total Planning & Development Contr.</u>		<u>\$2,038.79</u>
4191.2	Zoning Enforcement		
	Office of State Planning	75.50	
	Zina Cerrone	154.59	
	Jim Martin	62.40	
	Cheryl Perry	24.00	
	Salmon Press LLC	173.10	
	Reimbursement	(100.00)	
4191.3	Zoning Appeals		<u>\$389.59</u>
4194	General Government Buildings		
4194.110	Salary		
	Eleanor DeBow	385.00	
4194.341	Telephone Expenses	1162.17	
4194.411	Fuel, Heat		
	Eastern Propane	1,948.69	
	Irving Cash Fuels	2,105.07	
	PSNH	1,767.10	
4194.1	Town Hall Repairs & Maintenance - Other		
	Forest Pump & Filter	1,487.00	
	Interiors Plus	51.98	
	Irving Cash Fuels - repair	132.40	
	Refund	(75.00)	
	Universal Building Systems	250.00	
	Whittemore Electrical Service	891.83	
4194.2	Other Facilities		
	Al Doak	2,165.00	
	Bradford Williamson	82.50	
	Chris Pinkham	23.94	
	Coleman Concrete	50.00	
	Currie DeBow	270.50	
	DBF Landscaping	35.00	
	Eugene P. Stone	4,100.00	

	Lakes Region Septic Service	90.00	
	Longmeadow Farm Supply	193.76	
	Middleton Building Supply	54.45	
	Need an Electrician	365.00	
	Rockingham Electric Supply	17.40	
	Seacoast Overhead Door	518.00	
	Skehan Home Center	261.36	
	Treasurer State of NH	50.00	
	Winnepesaukee Lumber Co. Inc	21.00	
	<u>Total General Government Buildings</u>		<u>\$18,404.15</u>
4195	Cemeteries - Curry DeBow - mowing	120.00	<u>\$120.00</u>
4196	Insurance - Avery Insurance	8,427.00	<u>\$8,427.00</u>
4197	Regional Associations		
	NH Health Officers Association	10.00	
	N.H. Govt Finance Officers Assoc.	25.00	
	<u>Total Regional Associations</u>		<u>\$35.00</u>
4199	Other Governmental		
4199.2	Archival		
	University Products	169.04	
	Craig Evans	1,001.59	
4199.3	Scholar Award - Reimbursed from trust fund	0.00	
	<u>Total Other Governmental</u>		<u>\$1,170.63</u>
4210	Police - Town of Wakefield		<u>\$35,270.72</u>
4220	Fire & Ambulance - Town of Wakefield		<u>\$37,720.90</u>
4230	Public Safety Building - Town of Wakefield		
4230.1	Capitol	135,501.88	
4230.2	Operating	3,329.30	
	<u>Total Public Safety Building</u>		<u>\$138,831.18</u>
4240	Building Inspection James Whittemore		<u>\$1,550.00</u>
4290	Emergency Management		
	Treasurer State of NH	60.00	<u>\$60.00</u>
4290.21	Forest Fire Control - Tumble Down Dick Road		
	Town of Wolfeboro	63.36	
	Bradford Williamson	18.34	
	Janet Williamson	15.34	
	Ossipee Mountain Electronics	462.46	
	Sanbornville Auto Supply	200.53	
	<u>Total Forest Fire Control</u>		<u>\$760.53</u>
4299	Other Public Safety		
4299.1	Forest Fire Management		
	Crowell's Towing & Repair	488.36	
	Longmeadow Supply	187.54	
	PUFCO, Inc.	185.85	
	Sanbornville Auto Supply	230.86	
	Staples	35.94	

	Town of Wakefield	1.00	
	Treasurer, State of NH - fuel	184.34	
4299.2	Equipment Grant		
	Ossipee Mountain Electronics	248.50	
	C&S Specialty, Inc.	200.00	
4299.3	Dry Hydrants		
	Treasurer, State of NH	144.00	
	Water Industries	71.77	
	Lakes Region Fire Apparatus, Inc	922.55	
	Clark's Grain Store, Inc.	59.95	
	Bedrock Excavation Co.	960.00	
	<u>Total Other Public Safety</u>		<u>\$3,920.66</u>
4312	Highways and Streets		
4312.1	Paving and Reconstruction - Moody & Sons	8,838.00	
4312.12	Supply - Paving & Repair		
	Clark's Grain Store	97.95	
	Coleman COncrete, Inc.	410.00	
	Dow Sand & Gravel	2,615.15	
	N.H. Bituminous Company, LLC	3,260.00	
	Pike Industries	2,115.46	
	University of New Hampshire	100.00	
	<u>Total Paving & Reconstruction</u>		<u>\$17,436.56</u>
4312.2	Cleaning & Maintenance		
4312.21	E.V. Moody & Sons	25,101.36	
4312.22	Supplies		
	E.W. Sleeper Co	952.20	
	Longmeadow Supply	267.46	
	Middleton Building Supply	37.92	
	Ossipee Aggregates	273.96	
4312.2	Cleaning and Maintenance Other		
	King Construction	240.00	
	Robert Tibbitts	2,400.00	
	<u>Total Cleaning & Maintenance</u>		<u>\$29,272.90</u>
4312.5	Snow & Ice Control		
	Edwin V. Moody & Sons, Inc.	27,372.00	
4312.53	Supply - Snow removal		
	Ossipee Aggregates	2,496.41	
	Spider Web Gardens	360.00	
4312.5	Snow Ice Control - Other		
	Granite State Minerals	2,155.46	
	<u>Total Snow & Ice Control</u>		<u>\$32,383.87</u>
4312.7	Town Truck Expenses		
	DiPrizio GMC	1,068.53	
	E. W. Sleeper	541.23	
	E.V. Moody & Sons, Inc	208.00	

	Howard P. Fairfield, Inc.	6,994.05	
	Longmeadow Farm Supply	22.95	
	Sanbornville Auto Supply	1,570.23	
	Treasurer, State of N.H. - fuel	1,069.44	
	Insurance Payment	(269.50)	
	<u>Total Town Truck Expenses</u>		<u>\$11,204.93</u>
4312.8	Shop		
	Home Depot	297.00	
	Longmeadow Supply	667.32	
	Merriam-Graves	291.75	
	Sanbornville Auto Supply	314.71	
	Sears	626.71	
	Treasurer, State of NH	344.00	
	Wolfeboro Power Equipment Co	615.90	
	<u>Total Shop</u>		<u>\$3,157.39</u>
4316	Street Lighting - PSNH		<u>\$108.42</u>
4323	Solid Waste Disposal - Haz. Mat.		<u>\$233.00</u>
4324	Solid Waste Disposal - Town of Wakefield		<u>\$66,352.00</u>
4326	Sewage Disposal - Town of Wakefield		<u>\$2,500.00</u>
4414	Animal Control - Henry Blanton		<u>\$666.33</u>
4415	Health Agencies & Hospitals		
4415.1	Huggins Hospital	500.00	
4415.2	Carroll County Mental Health	1,200.00	
4415.3	VNA/Hospice	1,534.00	
4415.4	Meals On Wheels	450.00	
4415.5	Red Cross	218.00	
	<u>Total Health Agencies & Hospitals</u>		<u>\$3,902.00</u>
4442	Welfare - Direct Assistance		
4442.1	Vendor Payments	4,623.39	
4442.2	Tri County Cap	1,250.00	
	Tri County Cap - senior meals	1,500.00	
	<u>Total Welfare</u>		<u>\$7,373.39</u>
4520	Parks & Recreation - Kingswood Youth Center		<u>\$250.00</u>
4550	Library - Gafney Library, Inc.		<u>\$6,300.00</u>
4589	Other Culture and Recreation - Book Postage		<u>\$10.30</u>
4611	Conservation		
4611.2	Commision		
	Blacksmith Printing	21.56	
	Moose Mtn. Regional Greenways	50.00	
	NH Assoc. of Conservation Commissions	125.00	
	Postage & Supplies	58.62	
	Walter Koda	25.00	
	<u>Total Conservation</u>		<u>\$280.18</u>
4901	Land & Improvements		
4901.1	Parking Lot E.V. Moody & Sons		<u>\$1566.00</u>

4915	Transfer to Capital Reserve		
4915.2	Landfill Closure	10,000.00	
4915.4	Road & Bridge Repair	30,000.00	
4915	Transfer to Capitol Reserve - Other		
	Parks & Recreation	325.05	
	<u>Total Transfer to Capitol Reserve</u>		<u>\$40,325.05</u>
4916	Transfer to Trust Funds		
4916.1	Preservation of Records	1,500.00	
4916.4	Scholastic Fund	500.00	
	<u>Total Transfer to Trust Funds</u>		<u>\$2,000.00</u>
4931	Taxes Paid to County		<u>\$37,283.00</u>
4933	Taxes Paid to School - GWRSD		<u>\$584,821.00</u>
	<u>TOTAL EXPENSE</u>		<u>\$1,144,693.26</u>
	<u>NET INCOME</u>		<u>\$73,574.25</u>

Town Clerk's Report

January 1, 2001 - December 31, 2001

Automobile Permits

Remitted to the Treasurer \$95,175.50

Dog Licenses

Licenses 850.50

Penalties 56.50

Remitted to Treasurer \$907

Municipal Agent Fees

Remitted to Treasurer \$2,042.50

Miscellaneous

Filing Fees 8.00

Landfill Permits 158.00

Vital Statistics Copies 76.00

Marriage Licenses 45.00

Zoning, Subdiv. Copies 93.00

Town History 360.00

Town Misc. 76.50

UCC'S, Tax Liens, 245.34

Wetlands 45.00

Tax Card 8.00

Copies 2.20

Remitted to Treasurer \$1,142.04

Total Income

\$99,267.04

Respectfully submitted,

Virginia McGinley

Town Clerk

Tax Collector's Report

Summary of Tax Accounts

Fiscal Year Ended December 31, 2001

	LEVIES			
	2001	2000	1999	1998
- DEBITS -				
Uncollected Taxes				
Property Taxes		\$77,560.85		\$2.26
Excavation Activity		98.34		
Payment in Lieu of Taxes		323.08		
Taxes Committed this Year				
Property Taxes	\$869,426.38			
Yield Taxes	13,311.49			
Excavation Tax	132.62			
Excavation Activity Tax	979.11			
Payment in Lieu of Taxes	367.90			
Overpayment				
Property Taxes		\$5.07		
Yield Taxes	\$1.40			
Excavation Activity Tax	9.01			
Int & Costs for Conv.		1,292.95		
Interest Late Taxes	1,248.18	2,259.60		
<u>TOTAL DEBITS</u>	<u>\$885,476.09</u>	<u>\$81,539.89</u>		<u>\$2.26</u>

- CREDITS -

Remitted to Treasurer				
During FY	<u>2001</u>	<u>2000</u>	<u>1999</u>	<u>1998</u>
Property Taxes	\$790,119.99	\$53,239.33		
Yield Taxes	13,312.89			
Interest	1,248.18	2,259.60		
Excavation Tax	95.00			
Activity Tax	556.91			
Conversion to Lein		24,748.01		
Int & Costs for Conv.		1,292.95		
Uncollected Taxes-End of Yr				
Property Taxes	\$79,306.39			\$2.26
Activity Tax	468.83			
Payment in Lieu of Taxes	367.90			
TOTAL CREDITS	\$885,476.09	\$81,539.89		\$2.26

LEVIES

	2001	2000	1999	1998
--	------	------	------	------

- DEBITS -

Unredeemed Liens		\$20,828.64	\$11,668.05	\$1,679.21
Liens Executed - FY	\$26,040.96			
Interest & Costs Collected	1,586.70	6,468.08	3,366.49	781.34
TOTAL DEBITS	\$27,627.66	\$27,296.72	\$15,034.54	\$2,460.55

- CREDITS -

Remitted to Treasurer

Redemptions	\$15,059.32	\$18,427.91	\$10,920.81	\$1,334.33
Interest & Costs	1,586.70	6,468.08	3,366.49	781.34
Leins Deeded to Town	219.58	219.25	284.80	344.88
Unredeemed Liens Bal.	10,762.06	2,181.48	462.44	0.00
TOTAL CREDITS	\$27,627.66	\$27,296.72	\$15,034.54	\$2,460.55

Breakdown of Brookfield's Tax Rate

	<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Town	\$4.62	\$3.84	\$4.48	\$4.48
County Government	.82	.81	.86	.81
G. W. School Dist. - Local	17.20	6.06	5.57	7.61
G. W. School Dist. - State	-	6.47	6.46	6.88
Total Tax Rate	\$22.64	\$17.18	\$17.37	\$19.78

Board of Selectmen

The small town charm of Brookfield has been a magnet for those of us living here. Our rural character, stone walls, beautiful homes and most importantly, caring community, have allowed us to be the hidden jewel of Carroll County. Word must be out because recent statistics are clearly showing a drastic increase in our population. Last year alone we had 8 building permits issued for new homes.

The goal for the coming year must be one of balancing our way of life. We need to retain the spirit and character as we know it while welcoming new members to our community. We ALL must become more involved in the various aspects of the community: run for office, volunteer for a board or commission, join the Bloomers, fire dept., road side clean up committee etc., or even adopt a graveyard. If nothing else, come to a selectmen's meeting or stop at the town house on a Saturday morning for a cup of coffee. Become involved!

ROADS

The winter of 2001 was certainly one to be remembered. The record amount of snow proved to be a challenge for homeowners and the road crew alike. The selectmen appreciate all the hard work done by Cy and his crew as well as the patience and understanding of the residents.

Ernie Brown has graciously agreed to head a task force to address the how, when and where questions regarding our roads. We look forward to hearing his committee's recommendations.

TOWN HALL & TOWN OFFICE BUILDING

Improvements continue in and around both buildings. Fencing, lighting, roofing and painting have all been areas that have been addressed. Anne & Jim Martin have prepared an extensive competitive grant to address the issue of the foundation under the town hall and schoolhouse. Their hard work has been appreciated and we all await the outcome.

TOWN MEETINGS

Do we have a leash law? Which roads were classified – "scenic roads"? Unless one has an excellent memory or record the results of votes in town reports, you may never know unless, of course, you are willing to pour through the "official" records kept by our town clerk. Based on a request from the planning board, the Selectmen were fortunate to find a volunteer willing and ready to dive into this effort. Bob Russo gleaned the "official records" for this information and compiled a data bank that covers the past 30 years. Beginning with this year, the results of the previous year's vote will be recorded in the town report. We wish to thank Bob for all the work he put into this project.

HEALTH OFFICER

Diana Peckham has served as our town health officer for many years. Based on the events of Sept. 11th and the following anthrax scare, it quickly became evident that situations could develop that would necessitate a benefit for a medical doctor filling that position. After consulting with Diana, and in conjunction with Dr. Marsh's willingness to fill that position, the board recommended Dr. Marsh as town Health Officer. We are appreciative of all the hard work Diana has done and thank Dr. Marsh for agreeing to serve.

BROOKFIELD BLOOMERS

The Brookfield Bloomers deserve a big "thank you" for all the hard work they have put into keeping the grounds around our building looking manicured and cheerful.

TOWN SEAL

Thanks to the hard work of Judy Brenner, the town seal has been revised and updated. Judy has spent many hours revising the design and researching professional artisans who might be able to duplicate this seal for display in the town office building. While Judy retains the rights to the seal design, she has allowed the town to use it for official purposes.

RESIDENT PARTICIPATION

We wish to thank all those who have attended the selectmen's meetings this past year. Your input and suggestions have been appreciated. While it is impossible to make all 604 residents of our town happy with each decision, we strive to listen and then act in a manner serving the best interest of our community.

Respectfully submitted,
William G. Nelson Sr., Chairman
James R. Martin
Robert N. Heinlein

Annual Audit

We have examined the financial statements of the Town of Brookfield for the year ending December 31, 2001. Our examination was made in accordance with generally accepted auditing standards and includes such tests of the accounting records as we considered necessary in the circumstances.

In our opinion, the financial statements present fairly the financial position of the Town of Brookfield at December 31, 2001, in accordance with generally accepted accounting principles.

Respectfully submitted,

Pamela P. Frazier

Claire Donahue

Animal Control

Brookfield has gained a few dogs this year bringing the total number registered to 136. All dogs are up-to-date on their rabies shots.

Verbal or written warnings have been given to a few owners concerning their dogs running at large or barking. Most have been taken care of without any further incident. All legal actions ended with the dogs moved to new homes. Calls on large farm animals, cows and horses, were resolved within a few minutes with the assistance of owners and neighbors who helped round up straying animals.

Over one hundred calls were responded to requiring 322.7 miles traveled. As usual, any calls that were handled while on duty with the police department did not incur charges to the town. Owners paid for all dogs taken in or picked up for running at large.

Owners needing rabies vaccines this year should watch for the clinic date, which will be announced in the spring. This will be held at the Police Department with Dr. Flood and your Brookfield-Wakefield Animal Control Officer.

Extra time is being spent collecting delinquent licenses. Paying for licenses by April 30th as required by law can eliminate this added expense.

Licenses are due by April 30, 2002

Animal control can be reached by calling 473-2826 or the Wakefield Police Dept. at 522-3232, or if no answer there, by calling State Police Troop E at 1-800-832-2100.

Respectfully submitted,

Henry Blanton

Brookfield Animal Control Officer

Archivist

In March Craig installed almost 100 feet of linear archival shelving in the new vault. Members of the Archives Advisory Committee, Carolyn Chase, Craig Evans and Harriett Wilson, contributed a total of approximately 100 hours processing some of the records and documents that make up the town archives. Efforts this past year focused on arranging tax records, minutes of selectmens' meetings and the town reports. Besides arranging these records for easier retrieval, all documents have been placed in acid-free storage containers to minimize deterioration over the years.

Harriett Wilson continues to clip news items from local newspapers for inclusion in the Brookfield Scrapbook. In addition, Craig was allowed to photocopy Brookfield obituaries and news stories from one local person's scrapbook collection, covering the 1920-1940s. More information about a graveyard survey conducted in the 1940s has been found and is being transcribed by Craig over the winter.

The weight and measure set of pewter tankards and brass scales, which the town bought in Portsmouth, NH in the 1820s, has been returned to the town vault after being stored in the Wakefield-Brookfield Historical Society since the 1940s. The selectmen expressed their gratitude to the historical society for this safe storage in a letter to the society.

With the approval of the town by vote at town meeting last March, Volume Two of the town record book collection will be conserved at the Northeast Document Conservation Center. That volume should be back in the vault in late spring.

Craig has continued to aid a research scholar who has written a book about a Brookfield woman author. That book will be published in spring 2003. Among other documents, Craig was able to produce a school teacher's receipt with the woman's signature from 1819, which will be included in the publication. Watch for more news about this book over the next year.

Craig continues his involvement in the New Hampshire Archives Group. He will also attend a training session this spring focused on arrangement and storage of town records.

Anyone willing to donate a few evening hours to help in the processing of more town records please contact Craig at 522-5069. Donations of photographs and documents related to Brookfield are always welcome.

Respectfully submitted,
Craig Evans
Archivist

Cemetery Trustees

The cemetery trustees for Brookfield continued their responsibility of overseeing the annual maintenance and mowing of the Brookfield Cemetery on Old Governor's Road. We also oversaw the maintenance and mowing of the private burying grounds that have available trust fund monies overseen by the trustees of the trust funds for Brookfield.

This past year the cemetery trustees determined that there are approximately 3 to 4 available plots in the town cemetery on Old Governor's Road. We approved the internment of a town resident in one of these plots. In addition to these plots the trustees feel that there is an area in the existing cemetery that may be appropriate for the internment of urns.

For 2002 the trustees will continue to explore the options for providing additional cemetery space as required by RSA 289:2.

Respectfully submitted,
Frank Frazier, Jr.
Chairman

Codes Enforcement Officer

<u>Property Owner</u>	<u>Project</u>	<u>Estimated Cost</u>
Andrew Tapper	Barn	\$16,000
Bryan Gallagher	Addition	8,000
John Lineham	Addition	15,000
Scot & Jennifer Kinville	Garage	10,000
Carol Delaurier	New Home	74,000
Virginia Climo	Shed	2,000
Katherine O'Toole	Garage	14,000
Stephen Berry & Cynthia Towle	Move Bldg	1,200
J. Gray-Loucony	New Home	140,000
J. & Deborah Manning	Addition	35,000
Frank Carr	New Home	123,000
Carolyn DuBuc & K. Brown	New Home	114,000
Anne Martin	Alteration	25,500
Kevin & Dorothy Pike	New Home	124,900
Joseph McDonald	Alteration	995
Charles & Judith Cotton	New Home	120,000
Jeffrey Stevens	New Home	70,000
Ellen Lankhurst	Addition	15,000
T. Colligan	Garage	10,000

Leonard Chase	Work Shed	7,000
Michael Baltas	New Home	<u>150,000</u>
Total Estimated Cost		\$845,400
20 Test Pits Inspected		

Respectfully submitted,
James Whittemore
 Codes Enforcement Officer

Conservation Commission

We have remained involved in the dry hydrant installations, completing an installation on the Week's property and our final installation, the Ciccarone property at Avalon Farm. Six geographically dispersed emergency water sources with stainless steel filtration screens and six-inch hydrant heads are now in operation in Brookfield.

Our town cleanup day took place on May 5th under the supervision of Lida Kaiser. This annual event will continue each spring.

Most of the town's graveyards have been identified and studied, with the results being sent to the cemetery trustees.

Moose Mountains Regional Greenways, a local non-profit group whose membership includes the conservation commissions of six local towns, has embarked upon a wetlands survey of each town studying the ten most important wetlands in the towns. This is funded by the State Brookfield will be completed by late spring. The results of these surveys will be handed over to each conservation commission to assist in maintaining a required wetland index.

The commission meets on the first Wednesday of each month.

Respectfully Submitted,
Ronald S. Murray
 Chairman

Emergency Management

2001 started off as a quiet year in reference to any natural disasters or emergencies; activities were limited to administrative issues. This all changed with the events of September 11. As a result of these events a co-operative communications group was set up by Huggins Hospital as they are our primary health care facility, and there were numerous information and training meetings around the state. Many residents inquired how to prepare themselves for a terrorist

attack. The best way to prepare for a terrorist type emergency is the same as you would prepare for any emergency. Preparation should include: a supply of canned food, flashlights, propane lanterns, a supply of drinking water, dry firewood, and food for any pets or livestock. A generator would be helpful for heat, lighting, keeping the refrigerator cold, and a variety of other needs. Communication is important in any situation, keep in touch with your neighbors to share news and ensure safety.

Respectfully submitted,
Bradford Williamson
Emergency Management Director

Fire-Ambulance Department

In the year 2001, the department has gained two much needed pieces of apparatus. The first is a 4-wheel drive pumper/tanker combination that replaces the 1952 army 6-wheel drive tanker. It has state of the art pump and roll capabilities which enable us to access brush fires easier and to put foam and water on the fire faster than with the old truck. It also has a nozzle on the front bumper that can be operated from inside the cab.

The second new truck is a rescue/utility combination which more than doubles the room that was available to us in the old utility truck. The new truck is also equipped with a filling station for the self contained air breathing packs we need to wear to go into any hazardous environment, which includes all types of fires. New rescue tools were ordered with the truck to update our cutting capability at motor vehicle accidents.

At the end of our first year in the new station, we again want to thank the people of Brookfield and Wakefield for your continuing support. It has been very gratifying to have such a nice building to work in. The added space for our apparatus and equipment has made for safer and more comfortable working conditions for our fire and ambulance crews.

During 2001, the fire department and fire department ambulance have again seen increases in the demand for our services. The ambulance has responded to a total of 398 calls, more than one a day, and has logged 11,276.5 miles; that is almost 3,000 miles more than last year.

Other Wakefield Ambulance statistics:

Medical Calls	194
Motor Vehicle Accidents	82 (3 resulting in fatalities)
Trauma Calls	81
Response to Fire Emergencies	31
Codes	5 (2 saves, including an 8-year old child)

Calls in:	Wakefield	207
	East Wakefield	108
	Union	33
	Brookfield	31

Neighboring communities requested mutual aid from Wakefield Ambulance on 22 calls. Wakefield requested mutual aid from our neighboring communities on 54 calls. Some of the requests for assistance to Wakefield were when the ambulance was already out on another call, some were for multiple patient motor vehicle accidents, some for paramedic level assistance and some for a transport ambulance when there were not enough EMS volunteers available to make up a full crew.

Fire emergencies totaled 236 in 2001, an increase of 17%. The month with the greatest number of calls was July with 32; the month with the fewest number of calls was November with 12. The average number of emergency calls each month was just below 20. Wakefield Fire requested mutual aid assistance on 34 calls, mainly for structure fires or motor vehicle accidents. Mutual aid assistance was requested from Wakefield on 38 calls. Again this year we have seen an increase in motor vehicle accident for the fire department, from 65 in 2000 to 78 in 2001. The breakdown of fire calls for this year is as follows:

Wakefield	110
East Wakefield	50
Union	18
Brookfield	14

The fire roster for 2001 consisted of 33 members. 10 are Career Level certified, 6 are Firefighter Level 1 certified, 1 is Firefighter Level 2 certified, and 23 are certified in Self-contained Breathing Apparatus use. Almost all of both firefighter and EMS personnel are certified in motor vehicle extrication/rescue and the majority of both have Hazardous Materials and Incident /Command System training. The EMS roster consisted of 6 Emergency Medical Technician - Intermediates, 2 EMT - Basics, and 4 medically trained First Responders.

The department was fortunate in being able to take part in a promotional program with the Kawasaki Company this year. This entitled us to have the loan of a Jet Ski Water Craft and trailer for water rescue capability through the summer and fall at no cost to the town. This will be an ongoing program between the Wakefield Fire Department, Kawasaki and Rochester Motor Sports each year and will be a valuable asset to our community.

The Wakefield Fire and Ambulance Department is continually upgrading our capabilities and are asking for your help again this year with the replacement of the Forestry truck in East Wakefield. This truck is a 1954 vehicle and can no longer pass inspection, it is not roadworthy. We will be replacing it with a 2002 F-550 Ford with a utility body and a 250 gallon skid unit.

Unfortunately, this year was another tragic year on our section of the highway. I would like to thank the townspeople, the selectmen and town administrator for

their support throughout these very difficult times.

I would also like to take this opportunity to thank Gordon Hollis and the Sanbornville Fireman's Association for their continued support and fund raising efforts on behalf of the fire department. They are currently sponsoring a drive to raise funds for the purchase of a Thermal Imaging Camera. This camera would be used for search and rescue in a smoke filled building and to assist in the determination of possible extension of fire into the ceiling or wall partitions.

We are always looking for energetic, hard-working individuals who are interested in serving our community by helping out on the fire department and/or the ambulance. We will provide the training. If you are interested or have any questions, please contact any fire/ambulance member.

Respectfully submitted,

Todd C. Nason, Chief

Wakefield Fire Department

Fire Warden

2001 was a productive year for Brookfield's forestry department. We have put into service our forestry fighting unit, which is an asset to the town. We have been able to train three new deputy fire wardens this year, bringing our total to one warden and four deputies. They are Warden: Doug Vanderpool, Deputy Fire Wardens: Brad Williamson, Helen Baker, Jack Baker, and Ed Coolbroth.

We, as a town, had a very light year when it comes to fires. We had no major fires, and one illegal burn. This past summer has been very dry. Due to good vigilance of fire patrols, fire towers and watchmen, the fires that did occur were quickly spotted and put out before they got out of hand and caused major property loss.

I would like to thank the selectmen for their cooperation and also the citizens of Brookfield for making our forestry unit a reality. Not to be forgotten, thanks to my deputy wardens for their efforts in making this a safe fire season. Special mention to Brad Williamson for his help in building the forestry unit, putting it together and getting it in service. Thanks also to Cy Moody for his help in getting a new dirt floor in the shed where the forestry truck is housed.

In closing, I would like to say that we as a town can never be too careful when it comes to fire. We all have to keep that in mind throughout the year. Next year will be no different. To coin a phrase from Smokey, "Only YOU can prevent forest fires."

Respectfully submitted,

Doug Vanderpool

Fire Warden

Planning Board

The Planning Board continued its primary charter of being the principal land use policy body for the town of Brookfield. During 2001 the Board held public hearings and, as a result, updated the 1990 Master Plan. The central guidance for the board, provided by the survey mailed to town citizens as part of our preparation for updating the Master Plan, is to retain the "rural nature" of Brookfield. To that end the board has presented several proposed amendments to the town zoning ordinance for the town's consideration at this annual meeting. In 2001 the board approved 1 lot line adjustment and 2 excavation permits.

The development pressures on Brookfield and its surrounding towns will undoubtedly increase the pace of subdivision requests in the future. The board urges town residents to actively participate in planning board hearings.

Respectfully submitted,
Frank Frazier, Jr.
Chairman

Police Department

Three home burglaries were reported in Brookfield this year. As I write this a suspect is in county jail awaiting trial in connection with two of them and an arrest warrant has been issued for a suspect in connection with the other. These cases were solved as a result of good investigative work by our officers together with help from area citizens and cooperation with other agencies. One of these cases would not have been solved without citizen participation. You are our eyes and ears. Please don't hesitate to call if you see something you think is suspicious or unusual. A recent speed survey conducted on Wentworth Road revealed the average vehicle speed to be 43 MPH. 85% of the motorists traveled below 48 MPH. The remaining 15% traveled between 48 and 61 MPH, with one vehicle traveling 65 MPH. The speed limit on Wentworth Road is 40 MPH and all drivers are urged to abide by the speed limit.

I wish to thank the selectmen and citizens of Brookfield for their cooperation and support.

Brookfield Reported Cases

911 Check	8	M. V. Accident	14
Alarm Activations	22	Possession of Drugs	2
Burglary	3	Security Checks	59
Criminal Mischief	27	Serve Protective Order	2
Criminal Trespass	3	Simple Assault	1
Dom. Disturbance	4	Suspicious Activity	2

Driving after Susp/Rev	1	Theft	7
Liquor Law Violations	1	Unclassified Incidents	121
		<u>Total Calls for Service</u>	<u>386</u>
<u>Arrests</u>			
Assault	1	Liquor Violations	1
Burglary	2	Possession of Drugs	2
Criminal Mischief	3	Reckless Conduct	1
DWI	2	Theft	7
Drive w/o License	1		
<u>Motor Vehicle Activity</u>			
Accidents	14	Warnings/DE Tags	64
Summons	14		

Respectfully submitted,
Timothy J. Merrill
 Chief, Wakefield Police Department

Zoning Board of Adjustment

The following hearing was concluded during 2001.

On September 6, 2001, Jeffery A. Stevens of Sanbornville, NH applied for a special exemption pursuant to article IV of the zoning ordinance to build (a single family residence) on a lot located on tax map 7, lot 5, on the corner of Gage Hill Road and Garney Road in Brookfield. The exeption was voted on and granted.

Respectfully submitted,
Fred Perry
 Chairman

Trustees of the Trust Funds

January 1, 2001 - December 31, 2001

Warrant Article 19 changed the Town Building Maintenance Expendable Trust Fund purpose to the repairing and maintaining of town buildings and grounds. Warrant Article 20 was amended to exclude use of these funds for paving.

Some burial grounds for which small trust funds exist have been adopted and will be cared for by nearby residents. Anyone wishing to adopt a burial ground listed in the report of Common Trust Fund #1 below should contact the trustees. Adoption means mowing once a year and removing fallen branches and other debris. Adoption will allow these small funds to grow by retention of interest earned.

The Scholastic Recognition Award Fund has received generous donations in addition to the \$500 appropriated by the town under Aarrant Article 15. The trustees' goal is to increase the fund through memorial and other tax-free donations and reinvestment of a portion of the interest earned so that future award amounts can be raised. The fund is self-sustaining now and the award amount was increased from \$100 to \$150 this year. Donations totaling \$670.42 are gratefully acknowledged from the following organizations:

Brookfield Bloomers	\$300.00
DeLisle 4R Recycling	\$ 70.42
Kingswood Lake Public Association	\$300.00

In addition, donations totaling \$1,775 are gratefully acknowledged from the following individuals:

Anonymous (2 donations)

Ronald J. and Mary Ann Fountain

Randolph H. and Judith D. Hendler in memory of friends and neighbors lost in the 9/11 tragedy and in honor of those who survived and must now put their shattered lives back together

David J. and Lynn Wolff Newton in memory of Joyce M. Newton

Richard L. and Diana J. Peckham

Christopher C. and Ann B. Pinkham in memory of Etta Drake

Christopher C. and Ann B. Pinkham

The award is given annually to the Brookfield senior graduating from high school with the highest four-year cumulative grade-point average. The senior must be a resident of Brookfield from September 1 of the year preceding graduation through the end of the senior scholastic year. Parents of seniors attending private schools are asked to notify trustees so that their children can also be considered for the award. Contact Christopher Pinkham at 522-9925 for information. The sixth recipient of the Town of Brookfield Scholastic Recognition Award was Jennifer Kinville.

Respectfully submitted,

Bernard Cerrone

Martha A. Pike

Christopher C. Pinkham

Common Trust Fund #1

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	Principal		Income			Total of	
			Balance Year Created	Balance 12/31/01	Balance 1/1/01	Income During Yr	Expended During Yr	Balance 12/31/00	Prin. & Inc. 12/31/00
02/26/26	Lang, R. A.	Cemetery Care	\$200.00	\$172.52	\$200.99	\$11.70	\$15.00	\$197.69	\$370.21
08/07/27	Dealand, Thomas F.	"	50.00	38.17	295.41	18.53	0	313.94	352.11
06/30/44	Robinson, Noah H.	"	100.00	80.37	473.87	29.72	0	503.59	583.96
08/29/44	Podrasnik, Joseph N.	"	500.00	268.31	6,365.99	372.52	450.00	6,288.51	6,556.82
10/11/48	Palmer, Jasper T.	"	873.08	760.51	1,081.01	63.32	75.00	1,069.33	1,829.84
05/12/50	Garland, Mary	"	200.00	175.13	223.88	14.04	0	237.92	413.05
07/01/56	Allen, Samuel	"	300.00	251.56	495.28	29.27	30.00	494.55	746.11
05/07/65	Churchill, Joseph	"	300.00	231.93	1,295.74	80.36	0	1,376.10	1,608.03
06/14/70	Wentworth, Walter	"	200.00	167.28	184.57	11.58	0	196.15	363.43
11/01/72	Hansen Trust	"	300.00	252.88	429.13	26.02	30.00	425.15	678.03
06/01/74	Franges, Justine C.	"	3,000.00	2,380.85	15,286.62	958.76	0	16,245.38	18,626.23
06/07/77	Willey Fund	"	315.00	282.28	827.45	49.20	45.00	831.65	1,113.93
10/04/82	Churchill, Thomas L.	"	400.00	367.27	181.92	10.21	20.00	172.13	539.40
12/31/87	Cate, James	Chamberlain Cem.	500.00	500.00	530.77	33.29	0	564.06	1,064.06
12/31/87	Cate, Myron	Cate Cem.	500.00	500.00	530.77	33.29	0	564.06	1,064.06
06/23/93	Syer, Harriet	Brookfield Cemetery	200.00	200.00	89.42	5.61	0	95.03	295.03
12/28/95	Dailey, Louis B.	Blake Cmt.	1,000.00	1,000.00	298.58	18.73	0	317.31	1,317.31
TOTALS			\$8,938.08 ⁽²⁾	\$7,629.06	\$28,791.40	\$1,766.15	\$665.00	\$29,892.55	\$37,521.61 ⁽¹⁾

(1) Agrees with ending statement balance of \$37,521.61

(2) Opening balance difference of \$443.53 relates to unrealized gains

Common Trust Funds #2 and #3

Description of Investment	Principal			Income		Total
	Balance	Additions	Withdrawal	Balance	Income	
#2: Capital Reserves & Exp. Trusts	1/1/01			12/31/01	in 2001	12/31/01
Road & Bridge Repair (1)	2,343.80	30,000.00	0	32,343.80	89.34	32,433.14
Town Road Equip. Maintenance	2,143.94	0	0	2,143.94	81.76	2,225.70
Parks & Recreation Equipment (2)	4,651.09	325.05	0	4,976.14	177.41	5,153.55
Landfill Closure (2)	64,596.65	10,000.00	0	74,596.65	2,463.37	77,060.02
Scholastic Recognition Award (4)	9,800.25	2,595.42	0	12,395.67	399.61	12,645.28
Scholastic Recognition Award - B	2,534.14	500.00	0	3,034.14	104.92	3,139.06
TOTALS	86,069.87	43,420.47	0	129,490.34	3,316.41	132,656.75
#3: Expendable Trusts						
Town Bldg. Maintenance (3)	21,128.50	0	0	21,128.50	805.60	12,377.52
Records Preservation (2)	5,158.40	1,500.00	0	6,658.40	196.72	6,855.12
Mutual Aid	5,160.29	0	0	5,160.29	196.78	5,357.07
TOTALS	31,447.19	1,500.00	0	32,947.19	1,199.10	24,589.71

(1) \$30,000 deposited on 1/02/02 relating to an appropriation by amendment of Warrant Article #17

(2) Deposited in 1/02

(3) Funds transferred in Jan of 02 to cover FY 2001 expenses

(4) Includes \$500 deposited 1/02 that should be in 12/01

VITAL STATISTICS 2001

BIRTHS

<u>DATE OF BIRTH</u>	<u>NAME OF CHILD</u>	<u>NAME OF FATHER</u>	<u>NAME OF MOTHER</u>
January 2, 2001	Daniel Gary Moore	Michael Moore	Judith Moore
March 25, 2001	Curt Charles DiPrizio	Curt DiPrizio	Jamie DiPrizio
April 10, 2001	Joshua Emerson Haines	Paul Haines	Patrice Haines
June 7, 2001	Janes Gorden Cline	James Cline	Danielle Cline
October 10, 2001	Rebecca Ann Cerrone	Bernard Cerrone	Zina Cerrone

DEATHS

<u>DATE OF DEATH</u>	<u>NAME OF DECEASED</u>
June 12, 2001	Ralph Hooper

MARRIAGES

<u>DATE OF MARRIAGE</u>	<u>WHERE MARRIED</u>	<u>NAMES</u>
April 14, 2001	Wolfeboro	Joseph E. Eichen, Rebecca A. Zirpolo
April 25, 2001	Rochester	Kenneth J. Goodrich, Luanne F. Hume
July 6, 2001	Wolfeboro	Robert W. Wyman, Elaine B. Simpson
July 14, 2001	Brookfield	Stephen L. Berry, Cynthia Towle

I hereby certify, that the births, deaths and marriages are correct to the best of my knowledge.

Virginia McGinley, Town Clerk



Cover
Brookfield Town House
Original Pen & Ink by Lynn Kirby

Town Seal
Designed by Judy Brenner

Queen's Bay Publishing
Brookfield, NH